

<General> Operation Manual

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List of application/notification types for each procedure


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01. Introduction

- This manual describes the list of applications and notifications available in the Drone Information Platform System.
- Therefore, please refer to the manual when performing the necessary procedures.

02. Points to note when using the Drone Information Platform System

- If the operation of the Drone Information Platform System is interrupted (inactive state) for 60 minutes or longer, you will be required to restart the process. This security functions lowers the possibility of a third party viewing your screen and leaking your personal information while you are away from your computer or smartphone.
- If you are unsure of what information to enter in each form or how to enter it, hover your cursor over the  mark next to the name of the form item to see a description of the information to be entered in the form. (If you are using a smartphone, tap on it to display the description.)
- Do not press any browser buttons, such as "back" or "refresh", while using the system. Doing so may affect the normal functioning of the system.
- Do not attempt simultaneous login from multiple terminals; this may cause the system to malfunction.
- Please refer to the [website of the Ministry of Land, Infrastructure, Transport and Tourism](#) for detailed information regarding the unmanned Aircraft Registration System, the new system to achieve level 4, and other flight rules.

*Click on the link to open the external site.

03. Details of Application/Notification (Remote Pilot Applicant Number)

The list of applications and notifications related to the Remote Pilot Applicant Number is as follows.

Application/notification items	Details of application/notification
Application for number acquisition	This is to apply for a Remote Pilot Applicant Number to be used in the Unmanned Aircraft Remote Pilot Certificate application. *The information (name, address, face photo, etc.) registered in the Remote Pilot Applicant Number will be used for examinations and various applications.
Changing attribute information	Change the attribute information of the registered Remote Pilot Applicant Number. *The procedure flow differs between "changing attribute information including name, date of birth, and home/personal address" and "changing attribute information other than name, date of birth, and home/personal address". Please refer to the corresponding operation manual for details.
Withdrawal of application	Withdraw the application for the Remote Pilot Applicant Number.
Re-application	Correct the application details of the Remote Pilot Applicant Number and reapply.

04. Application/notification details (flight permission/approval)

The list of applications and notifications regarding flight permission and approval is as follows.

Application/notification items	Details of application/notification
New application	Apply for new flight permission/approval.
Change application	Change the aircraft information, pilot information, and the details in flight manual, etc. of the permitted flight permission/approval application, and apply for the change.
Application for renewal	Update the flight period of an approved flight permit/approval application and apply for renewal. *Furthermore, applications for renewal can only be submitted within two months of the end date of flight permission/approval.